

**Trousdale County Schools**  
**Foundational Literacy Skills Plan**

**Approved: May 14, 2021**

This Foundational Literacy Skills Plan has been approved by the Tennessee Department of Education and meets the requirements of the *Tennessee Literacy Success Act*. All portions of the Foundational Literacy Skills plan were submitted to the department and approved. To view the supplemental artifacts, please contact the district directly.

**Daily Foundational Literacy Skills Instruction in Grades K-2**

Trousdale County School District uses CKLA (skills strand) foundational skills state-approved curriculum aligned to the Tennessee State Standards grounded in the simple view of reading (SVR). This is a scientific theory that a student's ability to understand written words depends on how well they sound out (decode) the words and understand the meaning of those words. Foundational skills instruction is the primary form of instruction consisting of comprehensive, explicit, and systematic phonics programs designed to build decoding, fluency, and writing/spelling skills. K-2 students receive a minimum of sixty minutes of daily explicit instruction in foundational skills which involves phonemic awareness, phonics, fluency, vocabulary, and comprehension. Within a unit of instruction (typically one to three weeks) students are given opportunities to practice and use these in word-, sentence-, and text-reading tasks, as well as within writing tasks. Children will read books ranging from fifty to one hundred pages (on average) that utilize only the sound-spelling patterns taught to date. A three-principle design is used during foundational skills instruction. Design Principle 1 is blending a synthetic phonics approach with support for word patterns and high-frequency words. This model reflects explicit and systematic phonics instruction. In CKLA, children are first taught to relate a single spelling to each of the forty-four sounds of English. CKLA seeks to minimize the challenges of this approach (i.e., that children will encounter exceptions to what they know) by teaching children the most common and least ambiguous spelling for each sound of English (e.g., a is taught for a long "a" sound because there are few exceptions). Design Principle 2 is combining word-level instruction with engaging text (and writing activities) that reinforce letter-sound targets creates a mastery-oriented and motivating approach to building strong readers. The CKLA phonics program uniquely designed with the cognitive science of practice in mind: it explicitly weaves in all three dimensions of systematic practice across lessons, units, and grades. The program provides daily lessons during those 2-3 weeks in the 5-10 letter-sound relationships of focus, thus organizing lessons to maximize practice. Design Principle 3 is an aligned system of progress monitoring and instructional planning is critical to effective instructional differentiation. Children are given assessments of their core knowledge each year as an initial placement process. From that, children are placed into a unit of instruction and, if this unit is below grade level, are given recommended added or supplementary differentiated instruction using the Assessment and Remediation Guide (A&R Guide). The A&R Guide tracks each specific unit of instruction and provides ideas for added or differentiated instructional activities around all key skills areas within kindergarten and first grade.

In second grade, the remediation materials emphasize activities to focus on automaticity supporting comprehension and fluency in later grades. Further, the A&R Guide provides specific progress-monitoring tools to allow teachers to consider children's broader progress and response to the curriculum (with, again, suggestions and guidance on differentiation, depending on the results of these tools). Additionally, students receive from 50 – 75 minutes in Grades K-2 each day building their knowledge during the instructional Read Aloud block.

### **Daily Foundational Literacy Skills Instruction in Grades 3-5**

In Grades 3-5, Trousdale County School District implements an integrated literacy block, which is grounded in an evidence-based approach, and aligned to Tennessee ELA standards. Our curriculum materials (Open up Expeditionary Learning) were selected from those on the approved Tennessee Adopted Textbook List. Expeditionary Learning curriculum is research-based and builds students' capacity for three dimensions of high achievement: mastery of knowledge and skills, character, and high-quality student work. Our daily schedule of instruction includes components for knowledge building through complex texts and use that knowledge as they read, listen, think, speak and write. This literacy block includes explicit support through a combination of foundational skills (fluency, grammar, morphology, spelling, and writing) and components of the knowledge-based building. Vocabulary, comprehension, and fluency are embedded within the lessons taught to ensure continuity, cohesion, and connection. Third-grade students spend 65 minutes daily in foundational skills instruction. EL Education's Grades 3–5 comprehensive literacy curriculum is 90 minutes per day of content-based literacy: Module lessons (60 minutes of daily instruction): explicitly teach and formally assess all Tennessee standards for English Language Arts and Literacy. An additional language and literacy block with 30 minutes of built-in foundational skills is provided for students in grades 4 and 5 which includes additional practice and differentiated support for all students. The module lessons work together to help students develop literacy skills as they build knowledge about the world. Five key areas are addressed: independent reading; additional work with complex text; reading and speaking fluency/grammar, usage, and mechanics; writing practice; word study/ vocabulary. EL's approach to curriculum makes standards come alive for students by connecting learning to real-world issues and needs. Academically rigorous, project-based learning expeditions, case studies, projects, fieldwork, and service-learning inspire students to think and work as professionals, contributing high-quality work to authentic audiences beyond the classroom. Classrooms are alive with discovery, inquiry, critical thinking, problem-solving, and collaboration. Teachers talk less. Students talk (and think) more. Lessons have an explicit purpose, guided by learning targets for which students take ownership and responsibility. Student engagement strategies and activities serve to differentiate instruction and maintain high expectations to bring out the best in all students, cultivating a culture of high achievement. Student ownership of learning drives achievement and focuses students on reaching standards-based learning targets. Students continually conduct learning assessments and improve the quality of their work through models, reflection, critique, rubrics, and expert assistance. Staff members conduct ongoing data inquiry and analysis, examining factors including student work and results of formal educational assessments. Using this approach promotes educational equity. Teachers use data wisely, boldly shape school structures to best meet student needs, celebrate the joy in learning, and build a school-wide culture of trust and collaboration.

### **Approved Instructional Materials for Grades K-2**

Amplify - K-5 Core Knowledge Language Arts

### **Approved Instructional Materials for Grades 3-5**

Open Up - K-5 Expeditionary Learning

### **Universal Reading Screener for Grades K-5. This screener complies with RTI<sup>2</sup> and Say Dyslexia requirements.**

In grades K - 5, Trousdale County School System uses i-Ready as a universal screener which provides individualized student instruction and complies with the Say Dyslexia Law. DIBELS is used biweekly for progress monitoring. These instruments meet the requirements established in Tennessee's RTI framework manual.

### **Intervention Structure and Supports**

When school begins, a universal screener (i-Ready) is given to all students in grades K-5 to determine which students have a significant reading deficiency or are "at-risk". A data assessment team consisting of the principal, instructional coaches, teachers, and interventionists reviews the universal screeners' data to determine students who score below the 25th percentile based upon relative norms. Students identified below the 25th percentile receive support through Tier II or Tier III interventions. Additional data from the use of CKLA assessments and DIBELS may be used to support intervention decisions. At-risk students are grouped into either Tier II or Tier III for intensive instruction. Students identified as Tier II receive additional instruction, 30 minutes per day, with bi-weekly progress monitoring. Tier II intervention for grades K-2 uses remediation materials from CKLA Assessment & Remediation Guide. In grades 3-5, i-Ready provides either individualized instruction or small group remediation. Flexible scheduling will be used to allocate sufficient time for Tier II push-in small group instruction. Certified staff and trained paraprofessionals under the direct supervision of a certified teacher will be used to deliver Tier II interventions. For students identified below the 10th percentile based upon the relative norm, Tier III students receive sustained, intensive, evidence-based interventions using the CKLA Assessment & Remediation Guide in grades K-2 while i-Ready is used in grades 3-5. Tier III intervention is scheduled for 50 minutes per day and is lead by a certified teacher in addition to Tier I instruction. DIBELS assessment progress monitoring of targeted skills takes place every two weeks to ensure adequate progress and learning occurs. The data team meets every four and half weeks reviewing all available data to determine if a change in the intervention or personnel providing the intervention is warranted. The data team also looks at other variables such as a student's attendance, behavior, and engagement as part of the decision-making process before a change is made to the program or the provider.

### **Parent Notification Plan/Home Literacy Reports**

Upon enrollment every school year, students in grade K-5 are assessed with i-Ready within a two-week window to determine RTI needs. In grades K-2, the CKLA curriculum guide assessment benchmark and DIBELS are used as additional data to validate proper placement for Tier intervention. Upon completion of assessments, parents receive a home literacy report three times a year explaining student's scores outlining any needed tiered interventions. Letters are

communicated in parent-friendly language that provides a clear explanation of the student's skill gaps and the depth and extent of the student's needs. In this letter, parents are notified of the tiered intervention their child receives and the amount of time each day their child receives these services. Students identified as Tier II receive additional instruction, 30 minutes per day, with bi-weekly progress monitoring. Tier II intervention for grades K-2 uses remediation materials from CKLA Assessment & Remediation Guide. In grades 3-5, i-Ready provides either individualized instruction or small group remediation. Flexible scheduling will be used to allocate sufficient time for Tier II push-in small group instruction. Certified staff and trained paraprofessionals under the direct supervision of a certified teacher will be used to deliver Tier II interventions. For students identified below the 10th percentile based upon the relative norm, Tier III students receive sustained, intensive, evidence-based interventions using the CKLA Assessment & Remediation Guide in grades K-2 while i-Ready is used in grades 3-5. Tier III intervention is scheduled for 50 minutes per day and is lead by a certified teacher in addition to Tier I instruction. This letter to parents will also have a description of the importance of being able to read at proficiency by the end of third grade as outlined in the Tennessee Literacy Success Act TCA, Section 49-6-3115. After four and a half weeks, parents of "at-risk" students receiving interventions are notified through home literacy reports of their child's progress or lack of progress. Every parent of students in grades K-5 will receive a home literacy report three times per year after each i-Ready assessment. These reports contain student's scores reflecting their reading growth or deficiency. Along with this notification letter, parents receive suggested home activities (at no cost) to support their student's deficit area. These activities are not tailored by the child but by the skill deficit.

### **Professional Development Plan**

With the purchase of the 2nd edition of CKLA, all teachers, paraprofessionals, instructional coaches, and administrators will participate in professional development on the use of the CKLA Assessment & Remediation Guides provided by an Amply educational specialist. Teachers will participate in a CKLA 2nd edition professional development in the application of the latest curriculum implementation. Teachers in grades PreK – 5 will participate in the free optional Reading 360 Early Literacy Training series developed by the Tennessee Department of Education. Our plan for providing PD for all teachers is as follows: April 2021 – teachers of grades PreK- 5 will engage in Week 1 of the Early Literacy Training series, asynchronously. This training will focus on foundational reading development and instruction and is grounded in a phonics-based approach. Participating educators will earn a completion certificate prior to starting week 2 work in May. May 2021 – Our district has been designated as the PreK through 12 Literacy Implementation Network Mentor. During week two, an in-person training series will be provided for all teachers in grades PreK through fifth. The participating teachers include interventionists, an ESL teacher, special education teachers, instructional coaches, and administration. This week will emphasize practical classroom application of research findings around strong instruction in phonological awareness, phonemic awareness, phonics, fluency, and vocabulary. content Specialist provided by the Tennessee Department of Education with proven track records will be supporting our district. After week 1, teachers will demonstrate knowledge and competency by scoring 80% or greater on the summative evaluation provided by the Tennessee Department of Education. After week 2, criteria for knowledge and competency will be determined by the Tennessee Department of Education.